

ONLINE COURSES

MANAGEMENT and LEADERSHIP



Master the fundamentals of business, supervision, leadership, communication, and more!
Sharpen your skills, or learn new ones with our instructor-moderated courses.

Building Teams that Work

Explore communication techniques and problem-solving skills that will help you get your team on track in no time.

Fundamentals of Supervision and Management

Learn the people skills required to motivate and delegate, and learn tools for solving problems and resolving conflicts.

Fundamentals of Supervision and Management II

Master the basics of communicating effectively, and learn tools for developing your own interpersonal skills.

Individual Excellence

Master twelve career-enhancing skills including goal setting, time management, personal organization, and creativity.

Interpersonal Communication

Become aware of the conscious and unconscious codes of meaning we send when communicating with others.

Introduction to Business Analysis

Learn powerful techniques to improve your decision-making skills at work.

Keys to Effective Communication

Lost for words? Don't be! Learn to build rapport, trust, warmth, and respect through conversation.

Leadership

Gain the respect and admiration of others, exert more control over your destiny, and enjoy success in your professional and personal life.

Leadership Suite

Leading a team requires a unique ability to manage teams, make decision, and work with a variety of personalities. Learn all of these skills with this series of courses.

Mastery of Business Fundamentals

Acquire practical experience in strategic planning, management, and finance without enrolling in an MBA program.

New Manager Suite

Master the basics of business and organizations, and the tools for solving problems and resolving conflicts, and the basics of communicating effectively.

Supervisor Suite

Sharpen your management skills by learning how to better lead teams, resolve conflicts, and adhere to workplace laws.

Supervision and Management Series

These courses will help you brush up on your leadership and interpersonal communication skills, to help you lead your team to success.

Talent and Performance Management

Learn key issues facing organizations and their ability to attract and retain top talent in order to compete in a global marketplace.

COURSE FEATURES:



100% Online



24/7 Access



6-Week instructor-moderated
or 3-month self-guided formats



Learn from
industry experts



Receive a
certificate of completion

To learn more visit: